

Safeguarding Implementation Plan

What	When	Who	Notes
1. Appoint 2 suitable members of staff as Safe Sport Managers			
2. Agree a timeline for [Insert Federation Name] to establish Safeguarding Policies and Procedures			
3. Develop a compliance checklist against which [Insert Federation Name] Safeguarding Policies & Procedures can be evaluated			
4. Update the [Insert Federation Name] website to include a safeguarding page with appropriate content including reporting procedures and plans			
5. Ensure staff (paid and volunteers) who have regular access to children and vulnerable adults have been vetted			
6. Ensure all staff appointed to [Insert Federation Name] teams or hosted events working with children or vulnerable adults have received Safeguarding awareness training.			
7. Ensure all staff appointed to [Insert Federation Name] teams or hosted events working with children or vulnerable adults have signed a code of conduct that includes safeguards against harassment, abuse and exploitation.			